Kentlyn Public School
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Thursday 3 March 2016

Dear Parents/Carers,

Medications at School
Important Information

Schools have very specific requirements in terms of medication and medication requirements. It is imperative that parents who have been sent notes home asking for further information with regards to their child’s medical needs complete and return these forms to the office as soon as possible.

The following guidelines must also be followed when we need to administer medication to students.

➢ Prescribed Medications brought to school must be in the package or bottle provided by the chemist with a label clearly marked with Child’s name, prescribed dosage and time of dosage and name of medication.
   Parents are to bring the medication into school and are required to sign a permission note allowing school staff to administer the medication.

➢ Short term un-prescribed medications such as – creams, lotions, cough medicine can be brought to the school by the parent only when needed and collected at the end of each day. Once again, medications need to be clearly labelled with child’s name and class. Parents are to bring the medication to school and are required to sign a permission note allowing school staff to administer the medication.

➢ Asthma - Ventolin or ASMOL. Students who suffer from Asthma being severe, mild or seasonal are still required to obtain an Asthma plan from the Doctor and provide the school with a copy of the plan. Doctor Asthma plans are to be updated each year as often the dosage can change.
   Ventolin and ASMOL puffers should be replaced regularly at school to avoid expiry dates lapsing.

Medical information for your child was collected at the beginning of 2016. Please remember that if any of those circumstances change that we are notified as soon as possible.

Thank you for your co-operation and support in this matter.

Androula Kavallaris
Principal

Always Our Best